

# Public Document Pack



## CABINET

### MINUTES OF MEETING HELD ON TUESDAY 21 JUNE 2022

**Present:** Cllrs Spencer Flower (Chairman), Peter Wharf (Vice-Chairman), Graham Carr-Jones, Ray Bryan, Tony Ferrari, Laura Beddow, Andrew Parry, Gary Suttle, Jill Haynes and David Walsh

**Apologies:** none

**Cabinet Leads in attendance:** Cllr Cherry Brooks, Cllr Simon Gibson, Cllr Nocturin Lacey-Clarke, Cllr Byron Quayle and Cllr Jane Somper

**Also present:** Cllr David Gray, Cllr David Tooke, Cllr Brian Heatley, Cllr Rob Hughes and Cllr Kate Wheller

**Officers present (for all or part of the meeting):**

Matt Prosser (Chief Executive), Aidan Dunn (Executive Director - Corporate Development S151), Jonathan Mair (Director of Legal and Democratic and Monitoring Officer), John Sellgren (Executive Director, Place), Kate Critchel (Senior Democratic Services Officer), George Dare (Senior Democratic Services Officer), Vivienne Broadhurst (Executive Director - People Adults), Theresa Leavy (Executive Director of People - Children), Andrew Billany (Corporate Director of Housing, Dorset Council), Peter Hopkins (Corporate Director - Assets and Property), Jonathan Price (Interim Corporate Director for Commissioning), Claire Shiels (Corporate Director - Commissioning, Quality & Partnerships) and Deborah Smart (Corporate Director – Transformation, Innovation and Digital)

16. **Minutes**

The minutes of the meeting held on 17 May 2022 were confirmed as a correct record and signed by the Chairman.

17. **Declarations of Interest**

There were no declarations of interest to report.

18. **Public Participation**

There were no public questions received.

19. **Questions from Councillors**

There were no councillor questions to report.

20. **Forward Plan**

The draft Cabinet Forward Plan for July was received and noted.

21. **Dorset Council Priorities update: update report on Climate and Ecology priority**

The Portfolio Holder for Highways, Travel and Environment referred to the priorities set out in the Dorset Council Plan in relation to tackling the climate and ecological emergency.

He highlighted the work taking place to deliver this priority, including: -

- Progress made in the areas of buildings, water, street lighting, and commuting.
- Work to reduce the Council's carbon emissions by 17% and the steps being taken towards becoming carbon neutral
- The support and work undertaken to help Dorset become carbon neutral by 2050.
- The impact of Covid and the lessons learnt.
- Delivered several projects (via the 19 million grant funding available) including Low Carbon Dorset, Healthy Homes Dorset that had supported over 400 organisations and 130 homes, respectively.
- Referred to projects set out in appendix D to the report.
- Helping small scale operations to achieve sustainability.

The Portfolio Holder highlighted the importance of thinking about the 'three-pillar' approach where the climate and ecological emergencies, and the Council's approach to adaptation, were not seen in isolation. He highlighted the scale and scope of the overall project in terms of the climate and ecological emergency, and he emphasized the importance for the council to work with its partners going forward; this should include the development of the local nature recovery strategy, refreshing the climate risk assessment, stronger focus on engagement with business and communities, the evolving national policy and guidance picture, and the role of county farms and planning in supporting biodiversity and improving the local environment.

In response to a question regarding performance indicators and measuring progress, the Portfolio Holder for Highways, Travel and Environment and the Corporate Director for Climate and Ecological confirmed that a RAG ratings and robust performance indicators and reporting was being put into place.

Cabinet members welcomed the detailed report and made the following comments: -

Suggested that all councillors share the report and its appendices with their local communities and parish councils; this records the commitment of the Council to Climate Change and the Ecology priority as set out in the Dorset Council Plan.

The report was received and noted.

## 22. **Draft Outturn Report 2021/22**

The Portfolio Holder for Finance, Commercial and Capital Strategy presented the Council's draft unaudited financial performance for the year ended 31 March 2022 and the financial position at that date.

In response to a question in respect of a value for money framework, the Executive Director for Corporate Development advised that the Audit and Governance Committee had been carrying out a piece of work in this area, including researching any benchmarking that was already available in local government.

In respect of the reserves, some spending had taken place relating to the "High Needs Block" and additional funding had also been received. Overall, reserves were a financial safety net and an opportunity for the Council to invest to save, and this was considered appropriate in the current economic climate.

It was proposed by Cllr G Suttle and seconded by Cllr Wharf

Decision

- (a) That the draft outturn and the financial performance for the year ended 31 March 2022, be noted.
- (b) That the revised financial strategy statement set out in appendix 1 and reserves position set out in the main body of the report, be agreed.
- (c) That the position and actions around the arrears of council tax business rates and other incomes, be agreed.
- (d) That the progress made against the action plan that was developed following the finance peer challenge review, as summarised in the update letter at appendix 2 of the report, be noted.

### **Reason for the decision**

To report the financial outturn and financial performance for the year ended 31 March 2022.

To review the risks the organisation now faces; to consider areas where it wishes to make strategic investments and/or to repurpose and prioritise its reserves to facilitate these aims.

## 23. **Stinsford Neighbourhood Plan 2021 - 2038**

The Portfolio Holder for Planning presented a report to formally make the Stinsford Neighbourhood Plan 2021 -2038 and proposed the recommendation as set out in the report. This was seconded by Cllr J Haynes.

## Decision

- (a) That the Council makes the Stinsford Neighbourhood Plan 2021-2038 part of the statutory development plan for the Stinsford Neighbourhood Area.
- (b) That the Council offers its congratulations to the Parish Council and members of the Neighbourhood Plan Group in producing a successful neighbourhood plan.

## Reason for the decision

To formally make the Stinsford Neighbourhood Plan 2021 – 2038 part of the statutory development plan for the Stindford Neighbourhood Area.

To recognise the significant amount of work undertaken by the Parish Council and members of the Neighbourhood Plan Group in preparing the plan and to congratulate the Council and Group on their success.

## 24. Dorset Innovation Park

The Portfolio Holder for Economic Growth, Assets & Property set out a report seeking approval for funds for the delivery of ten new light industrial units. It also included an outline for a future 4-year capital investment plan for the Dorset Innovation Park.

Cabinet members welcomed the report and discussed the future employment and apprenticeship opportunities of the site.

It was proposed by Cllr T Ferrari and seconded by Cllr J Haynes

## Decision

- (a) That funding (£3.1m plus 20% contingencies) for the delivery of ten new light industrial units (Quadrant 2) at Dorset Innovation Park (DIP), be approved
- (b) That authority be delegated to the Executive Director for Place in consultation with the Portfolio Holder for Economic Growth, Assets & Property, and the Section 151 Officer, to implement the Quadrant 2 proposals, as set out in the paper to Cabinet on 21 June 2022.
- (c) That the outline four-year capital investment plan for DIP estimated at £11.5m plus 20% contingencies, be noted. (Formal funding approval will be sought through the 2023/24 budget setting process)

## Reason for the decision

To enable the construction of new light industrial units at DIP enabling DIP to capitalise upon the investment of the Defence BattleLab, creating both new jobs and a financial return to the Council.

**25. Portfolio Holder /Lead Member(s) Update including any Policy referrals to report**

The Portfolio Holder for Adult Social Care and Health reported in detail on the following areas:

Care Dorset  
Hospital Discharge Programme  
Birth to Settled Adulthood  
The Better Care Fund  
Fair Cost of Care and  
Public Health

He further reported on anticipated future activities, including Commissioning Strategies, Social Care Reform and Development of the Integrated care Strategy.

The Portfolio Holder for Culture, Communities & Customer Services focused her report on the area of culture, and she highlighted the following:

Opening of the Weymouth Pop-Up Museum  
Weymouth Sculpture Trail had opened and she had also  
Attended b-side assemblage “Whose land is it anyway?” on Portland.

All the Portfolio Holder updates that were available are attached as an appendix to these minutes.

**26. Urgent items**

There were no urgent items considered at the meeting.

**27. Exempt Business**

There was no exempt business.

**28. Dorset Innovation Park**

The exempt appendix associated with the report “Dorset Innovation Park” had been made available to members, however Cabinet did not move into exempt business to discuss the information at the meeting.

**Portfolio Holder Updates**

**Duration of meeting:** 10.00 - 11.03 am

**Chairman**

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## PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY

PORTFOLIO:<sup>1</sup>

Children, Education, Skills & Early Help

CABINET DATE:<sup>2</sup>

21.6.22

KEY ACTIVITIES SINCE THE LAST REPORT:<sup>3</sup>

Aspire Strategy Board – Our joint Adoption service with BCP, which on this occasion was attended by Cllr Kerby.

Fostering Event for Councillors - Members Webinar – Our programme of Children’s Services engagement with Members continues, with this one being hosted by Cllr Kerby with officers in support.

Strategic Alliance for Children & Young People (SACYP)  
Cllr Parry now chairs this Board bringing together Partners & Stakeholders in the delivery of services. Of particular note is the imminent transfer of the Clinical Commissioning Group (CCG) to the new Integrated Care Board (ICB). Although a shadow Board is up and running, Cabinet should anticipate there may be a period of settling as the new Service beds in.

Birth & Settle Adulthood Board  
Cllr Parry (along with Cllr Wharf) attendance at the board was to stress the importance of ensuring that genuine partnership working can flourish and united in our goal that Dorset Children & Young People needs, are supported enabling them to feel encouraged to thrive.

Dorset Education Board  
Cllr Quayle attended the first Board meeting chaired by Stephen Twigg, which set out the scope of work being undertaken.

Strengthening Services Board SW Area Lead Members Meeting.  
Whilst so much has already been achieved in the transformation of the way we work. it is also acknowledged that there is still more to do. Discussions with counterparts across the Southwest helps in addressing areas of common concerns and speaking with one voice in response to Government.

Visit to SEND Harbour School, Bovington.  
Clearance of the former Middle School site and construction of new facilities has transformed the learning environment, in this new free-school venture.

<sup>1</sup> Enter the portfolio area

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<sup>3</sup> Provide brief details of the meetings attended, key activities or project milestones completed since the last report

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DELEGATED DECISIONS  
MADE:<sup>4</sup>

Approval of the block contract for residential children's homes.

ANTICIPATED  
ACTIVITIES/MILESTONES  
FOR NEXT PERIOD:<sup>5</sup>

The Epic Awards for our Children & Young People in Care  
Young Person in Care Conference  
SACYP Annual Conference  
Dorset Education Conference

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<sup>4</sup> Enter details of any delegated decisions made since the last meeting

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**PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY**

PORTFOLIO: <sup>1</sup>	Housing and Community Safety
CABINET DATE: <sup>2</sup>	21 June 2022
KEY ACTIVITIES SINCE THE LAST REPORT: <sup>3</sup>	<p>It is a shared ambition to keep Dorset as one of the safest places in the UK. In recognition of that ambition, Community Safety is one of our ten key priorities as Dorset Council. The frequency of meetings of the Community Safety Partnership has now moved from a quarterly to a monthly cycle. This frequency supports us in making sure all partner agencies work together in meeting that ambition as quickly and effectively as possible. I chair the CSP, with Richard Bell from Dorset Police as an active vice-chair.</p> <p>The purpose of the CSP is to deliver safer communities as set out in the Crime and Disorder Act 1998 and relevant legislation, and involves key agencies across the Council, Police, Health and Community sectors. We are already proud of how this works in Dorset, and are ramping things up to meet our aims and work well across the partnerships.</p> <p>I am pleased to have been able to join the Police and Crime Commissioner, David Sidwick, on a visit to see our CCTV 'Public Space Surveillance' operations. It is great to see the excellent work under way to keep our County safe and to keep up the strong working relationship with David, as our PCC.</p> <p>I am also pleased to have been able to join the Chair of People and Health Scrutiny Committee, Cllr Gill Taylor, and other Members in a series of interviews with our main Registered Provider Housing Associations over the past month. Excellent and constructive meetings have taken place with Abri, Aster, East Boro, Magna and Sovereign, and I look forward to the future report going forward to the</p>

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People and Health Scrutiny Committee in early autumn. We rely on our Housing Associations to deliver large numbers of new homes, as well as providing affordable tenancies and shared ownership homes for around 19,000 households across Dorset.

**DELEGATED DECISIONS  
MADE:<sup>4</sup>**

None

**ANTICIPATED  
ACTIVITIES/MILESTONES  
FOR NEXT PERIOD:<sup>5</sup>**

A restructure of the Housing service has just completed and will be launched on 1 July. This will strengthen the service and the delivery of our ambitious plans for housing in Dorset. Along with the Corporate Director, Andrew Billany, I will share information of the key people and contacts for Members once we launch the details.

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**PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY**

PORTFOLIO: <sup>1</sup>	Corporate Development and Transformation
CABINET DATE: <sup>2</sup>	21 <sup>st</sup> June 2022
KEY ACTIVITIES SINCE THE LAST REPORT: <sup>3</sup>	Informal Cabinet SWAP risk management discussion County hall Security Leadership Performance People and Place Overview Meetings on digital inclusion and new funding possibilities Work on Modern Slavery Transparency statement Work on refresh of Corporate plan Review of scheme of work for front of house update and new committee room in crown court Meeting regarding Cabinet papers coming forward Meeting on merging of DC terms and conditions Update with Corporate Director on OD Meetings with director for corporate development on Transformation matters Review of digital strategy refresh Further work on Project Gigabit

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DELEGATED DECISIONS  
MADE:<sup>4</sup>

None

ANTICIPATED  
ACTIVITIES/MILESTONES  
FOR NEXT PERIOD:<sup>5</sup>

Ongoing Performance Management process as next steps for the council to include benchmarking on both performance and financial spend June Transformation Board  
Further work on timeline for transformation bids process and vision for 3, 5 & 10 years.  
Further work on completion of one set of T's & C's for Dorset council  
Further work on staff training and database  
Further work on Digital Strategy refresh  
Refresh of Corporate Plan

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## PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY

PORTFOLIO:<sup>1</sup>

Culture, Communities & Customer Services

CABINET DATE:<sup>2</sup>

21<sup>st</sup> June 2022

KEY ACTIVITIES SINCE THE  
LAST REPORT:<sup>3</sup>

**Quarterly meeting with Dorset Association of Parish & Town Councils**

**Visited The Nest café and social supermarket with Food Security group**

**Opened Weymouth Pop-Up Museum**

**Work continues in meeting the challenges around Waste Services**

**Final planning with comms teams for 'Summer Sofa Sessions' comms outreach**

**Library strategy – reshaped to include comments and ambitions from Overview chairs**

**Opening of Weymouth Sculpture Trail**

**Took part in b-side's assemblage 'Whose land is it anyway?' on Portland**

**Met Activate performing arts co and Arts Development co to discuss how to make culture a priority across DC**

**Represented DC at BattleLab - Ministerial visit & ribbon cutting**

**Talked with Gryphon School eco-committee to discuss how to improve their recycling**

**Met with the Police and Crime Commissioner and visited CCTV control room**

**Briefed Dorset MPs on ongoing library strategy**

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**Fortnightly meetings;**  
**Cost of living group**  
**Connected communities work**  
**Dorset Together**  
**Food Security group**

**DELEGATED DECISIONS  
MADE:<sup>4</sup>**

**ANTICIPATED  
ACTIVITIES/MILESTONES  
FOR NEXT PERIOD:<sup>5</sup>**

**Input culture priority to People and Health Overview**  
**Councillor webinar – updating on HRC charges**  
**Stronger Neighbourhoods refresh**  
**Attend community managed libraries meeting**  
**Joint overview meeting for Library strategy**  
**EDI reference group meets**  
**Community grants panel meets – round 3**

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## PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY

PORTFOLIO:<sup>1</sup>

People – Adults & Health

CABINET DATE:<sup>2</sup>

21.06.22

KEY ACTIVITIES SINCE  
THE LAST REPORT:<sup>3</sup>

**Care Dorset**

Programme is on course to deliver the safe and legal transfer slightly ahead of the October 22 deadline. Staff consultation on the TUPE transfer is live and has been largely positive. Recruitment to the executive team and NED's has progressed well.

**Hospital Discharge Programme**

The "Our Dorset" system moved away from the nationally mandated Hospital Discharge Programme (HDP) to a locally arranged and funded arrangement. This has helped to clarify organisational responsibility as well as have individuals receive appropriate health support. Although the Dorset discharge system, like every other footprint area system, is struggling still with pressure factors, for example national shortage of therapists and care workers.

**Birth to Settled Adulthood**

Vision and key deliverables for the programme have been signed off with the service re-design workstream progressing well. The commissioning, BI and finance workstream is progressing but there is a need to accelerate the work to draft the joint commissioning plan, extra capacity has been added to the workstream to deliver greater progress.

**Better Care Fund**

The 2021/22 year-end return has been signed off and returned to the BCF team. Work is underway to develop a 2-year BCF and a joint team is preparing a draft which will consider an all-age focus to align the B2SA priority of the Council, build on our digital vision for the future and work towards one plan, one budget and one workforce for our community-based services.

**Fair Cost of Care**

The findings of the 2022 exercise have now been shared with providers and have informed the Council's first steps toward the 2025 milestone for implementing a fairer cost for care. Uplifts for 2022/23 have been agreed within the available funding envelope supplied in year to support the fair cost of care exercise. The work has helped

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establish the evidence base which will help the department in taking the next step in our budget build for 2023/24.

#### **Public Health**

Agreed the business plan for public health, focusing on non-COVID work now that we have stepped down our response work

DPH is leading development of the ICS strategy – carried out 15 engagement sessions in May and June with senior boards and system meetings including Health and Wellbeing Boards – public health team supporting the research and engagement work

Supplemental Substance Misuse Treatment and Recovery Grant application approved by the Office for Health Improvement and Disparities – this will see an additional £1M for substance misuse treatment coming to Dorset Council in 2022-23, raising our spend by 25% to improve the number of treatment places

Continued support to the system on COVID-19 – especially reaching agreement with adult social care teams in both Councils on a system agreement for how we manage COVID in care settings

#### **DELEGATED DECISIONS MADE:<sup>4</sup>**

#### **ANTICIPATED ACTIVITIES/MILESTONES FOR NEXT PERIOD:<sup>5</sup>**

#### **People & Health Overview Committee – 28 June**

I am grateful to Cllr Parkes and members of the People & Health Overview Committee, for consideration of the following matters at the meeting coming up in June:

- Commissioning Strategies
- Social Care Reform
- Development of the Integrated Care Strategy

#### **Cabinet – 26<sup>th</sup> July**

At July's Cabinet, we will provide an update on Care Dorset with a paper on the Establishment of a Shareholder Committee for Care Dorset. We also will be bringing a report on a future service proposal (exempt item)

#### **Birth to Settled Adulthood – Public Communication Launch – 23<sup>rd</sup> June**

On the 23<sup>rd</sup> of June, the independent chair of the Birth to Settled Adulthood along with the Dorset Parent Carer Council, senior officers and stakeholder will be formally launching the B2SA programme.

<sup>4</sup> Enter details of any delegated decisions made since the last meeting

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**PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY**

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Housing and Community Safety

CABINET DATE:<sup>2</sup>

21 June 2022

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